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Minutes of the CAPC Committee (CAPC)

Date: October 7, 2013

Location: LTC Forum

Present:

Dominic Sanfilippo
Don Pair
Jim Dunne
Keri Brown Kirschman
Leno Pedrotti
Sawyer Hunley

Scott Schneider
Ex-Officio:
Elizabeth Gustafson
Fred Jenkins
Kathryn Kinnucan-Welsch

Absent:

Riad Alakkad
Juan Santamarina
John White

Joan Plungis
Jennifer Creech
Zack Martin

A. Review of Minutes:

1. 9/30/2013
 - a. Approved with a minor amendment

B. CAPC Procedure Document Discussion

1. Revised section 4.6 was reviewed by the committee one section at a time
2. Proposed revisions were discussed and each section approved with the exception of the final Workflow procedure which will be addressed at the next meeting
3. Don plans to share a draft with AAC this week
4. Sawyer will check with Jim to inquire about APC approval so that we may begin to use these procedures

Other:

1. Conversation is requested related to what CAPC will expect with regard to Capstone courses
 - a. This will be on agenda for next meeting

Next meeting Monday, October 14 at 2 PM

- CAPC Procedures
- Capstone